



Greencastle First Friday Food Vendor or Food Stand Guidelines and Registration Form

Greencastle First Friday is a family friendly event. All participating individuals and organizations are expected to follow the established guidelines below.

First-time presenters are required to complete a registration form. Food vendors/stands are required to submit copies of a valid **Retail Food License** and **Sales Tax License** two weeks prior to an event in order to participate in that event. A copy of an active license must be on file at the Greencastle-Antrim Chamber of Commerce at all times while participating in First Friday events. All vending trailers must also have a current **License** and **Inspections** posted. All food vendors/stands must follow the guidelines set by the Pennsylvania Department of Agriculture, Bureau of Food Safety and Laboratory Services. If you are unclear on the guidelines please contact the Department of Agriculture Food Safety Office @ 717-346-3223.

Participants will need to supply their own tables, chairs, and display fixtures. All presenters are to be set up 20 minutes prior to the event and remain at that location for the duration of the event.

Display or sale of inappropriate items is strictly prohibited. Event participants will conduct themselves in a manner fitting with the family environment. The First Friday Committee reserves the right to ask that any inappropriate items be removed.

The First Friday Committee is not responsible for any damage, injury, or losses to any persons or goods from any cause. Presenters acknowledge this by their participation.

Contact Person: _____
Name of Business: _____ **Address:** _____
Phone: _____ **Cell/Other Phone:** _____
E-Mail: _____ **Website:** _____
Signature: _____ **Date:** _____

*Please return this **form** and attached **documents** to the Greencastle-Antrim Chamber of Commerce.